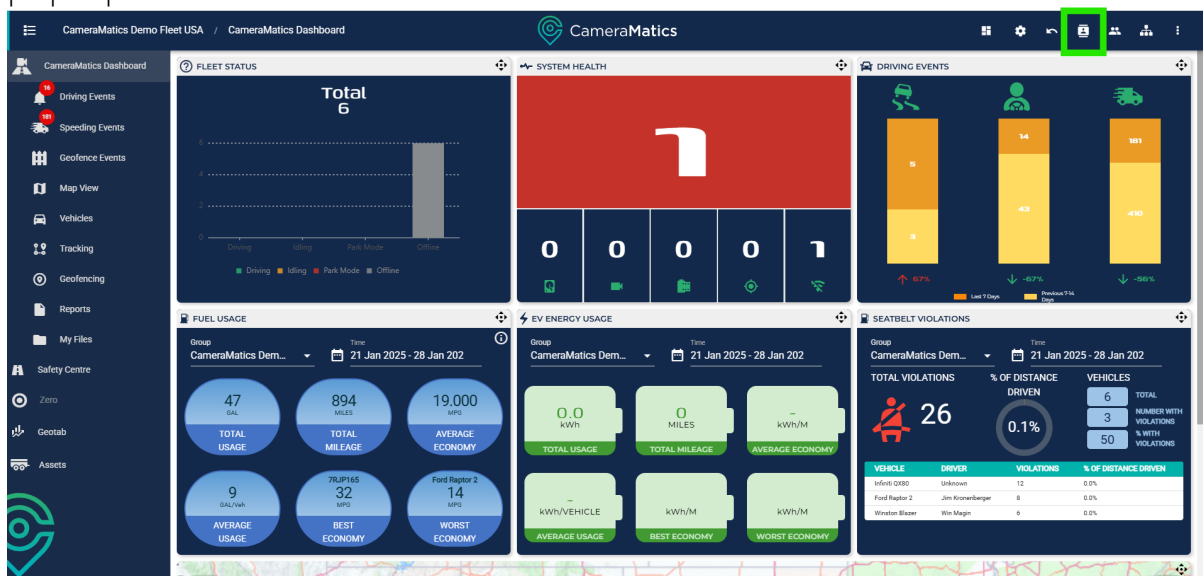


How to create contacts

Contacts are individuals, typically outside your organisation, which whom you can share footage when required, typically for insurance or legal purposes.

Viewing your contacts

Click on Manage Contacts in the top right of the dashboard to access the pop-up menu



You will see your current contacts. Those in blue have an account and are classed as internal contacts. Those in red are external contacts, who don't have access to the system but can still receive shared footage.

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UK HEAD OFFICE

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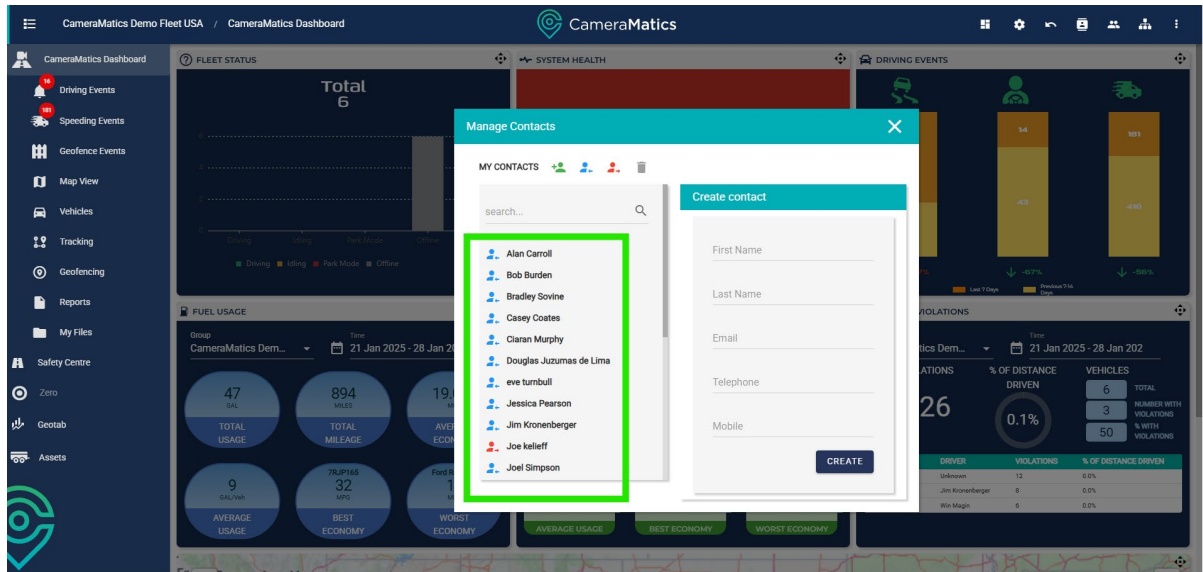
My Safe Drive Ltd t/a CameraMatics

Registered in Ireland No. 548843
Directors: M. O'Callaghan, S. Murray, G. Burchell (GB), J. Wyles (GB)

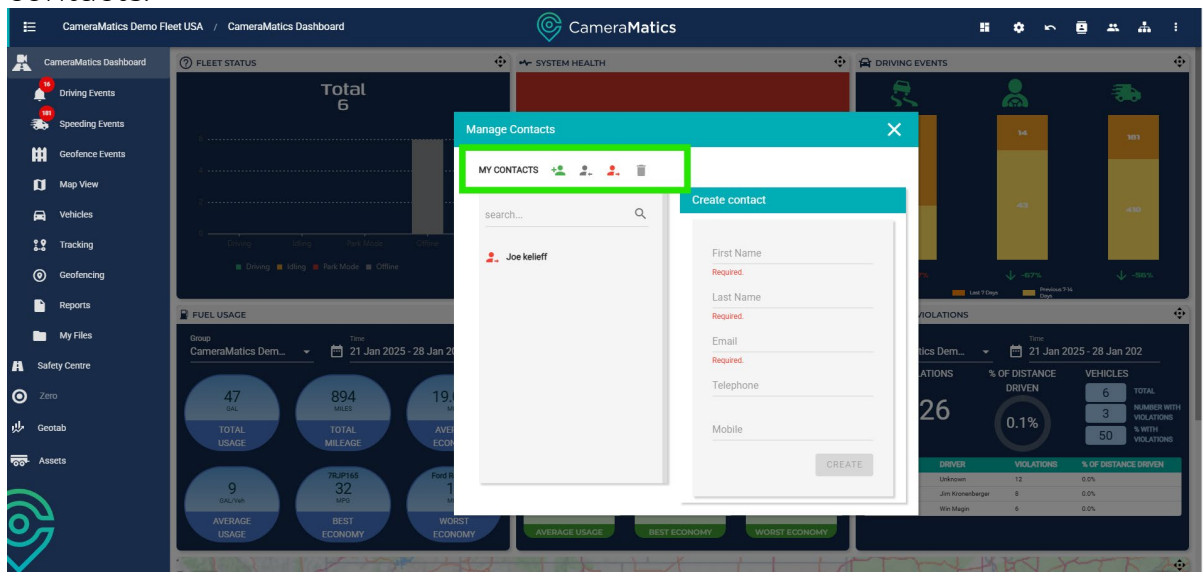
Provision Vehicle Camera Limited t/a CameraMatics

Registered in England No. 09939849
Directors: M. O'Callaghan, S. Murray, S. Warne

[CAMERAMATICS.COM](https://www.camaramatics.com)



Any colleague with access to the system will automatically be present as a blue contact. You can filter to see either blue or red contacts by clicking the preferred view at the top of the list. The icon must be coloured to view the contacts.



Adding Additional Contacts

To add a contact fill in the required details: first and last name, and email address.

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Manage Contacts ✕

MY CONTACTS + + + ✕

search... 🔍

👤 Alan Carroll

👤 Bob Burden

👤 Bradley Sovine

👤 Casey Coates

👤 Ciaran Murphy

👤 Douglas Juzumas de Lima

👤 eve turnbull

👤 Jessica Pearson

👤 Jim Kronenberger

👤 Joe kelieff

👤 Joel Simpson

Create contact

First Name
Required.

Last Name
Required.

Email
Required.

Telephone

Mobile

CREATE

Then click the create button and add this person as an external contact.

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Manage Contacts ✕

MY CONTACTS + + + +

search...

Alan Carroll

Bob Burden

Bradley Sovine

Casey Coates

Ciaran Murphy

Douglas Juzumas de Lima

eve turnbull

Jessica Pearson

Jim Kronenberger

Joe kelieff

Joel Simpson

Create contact

Generic

Insurance

insurance@test.com

Telephone

Mobile

CREATE

Once complete you will see the contact now added to the left hand menu.

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Manage Contacts

MY CONTACTS

search...

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Bob Burden

Bradley Sovine

Casey Coates

Ciaran Murphy

Douglas Juzumas de Lima

eve turnbull

Generic Insurance

Jim Kronenberger

Joe kelleff

Create contact

Generic

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